



North East Orienteering Association

NEOA Annual Delegate Conference for 2018/19

Held at The Sill, Sunday 29th September 2019 at 2pm

Minutes

Present: Peter Archer (Chair), Nigel Wright, Alasdair Wilson Craw, Duncan Archer, Peter Firth, Sam New, Carol Firth.

- 1 Apologies for Absence
Brian Davies, Paul Taylor, Francis Shillitoe
- 2 Minutes of the previous meeting at Hampshire-Wright HQ on 25th October 2018
These were accepted as a true record of events.
- 3 Matters Arising
 - a. No action had been taken on designating events for the NEOL and NEUL leagues.
Agreed that the events had not led to increases in attendance and the leagues would not be continued unless somebody showed an interest in resurrecting them.
 - b. The north-east urban championship will take place at Washington on 31st May 2020.
 - c. Peter Firth had spoken to Willard Wright about the insurance cost and had been advised that the company currently providing the service was an orienteering club specialist and probably gave the best deal we were likely to get.
- 4 Officers' Reports
 - a. Chair/Secretary – Peter reported that the year had been a quiet one for the Association and thanked everybody for their hard work. The coming year would be much busier with the JK being held at Easter and that we would need a large volunteer effort by all members.
 - b. NEJS Admin - It had been a quiet year for NEJS, but a group had trained at Malham in April, a small team was (that day) competing at JIRCS, and Dominic Green (CLOK) was going to Hawkshead training in November. Juniors had also been on BO Summers tours.
 - c. Technical – No report was submitted, but there had been planning, safety and first aid courses.
 - d. Fixtures - During the year Duncan Archer had passed on the job to Alasdair W-C who had circulated a list of fixtures that had been registered through to 2021 and participation at events in the region during the last year. NN will add their details of future events when they are decided.
 - e. Treasurer – Peter Firth produced reports separately for the NEOA generally and NEJS. No club contribution to the NEOA account had been asked for, and the deficit for the year was £211.18. However, the general fund has over £1300 in it. With around £5000 in the

SI Credit, the total money in the current account is £6341.33. The NEJS account currently has £1023.08 with an expected cost of around £600 still to be paid. Both sets of accounts were accepted subject to a satisfactory report from the auditor.

- f. Coaching – Post not currently filled.

5 Budget for 2019/20, Club Subscriptions and various charges

It is not expected that any money will be needed this year from the clubs for general running expenses of the organisation. The likely cost for the year for NEJS is likely to be about £1000 and will be requested from clubs when needed. The following were **agreed**:

- a. The split between clubs for contributions will be CLOK 50%, NATO 35% and NN 15%.
- b. SI box levy will be £1 per senior runner.
- c. SI card hire £1 for level A, B and C events. Free for Level D.
- d. Loss of SI card – CLOK has reduced its charge for this to £20. A short discussion took place with no clear outcome on what we should do. We probably would not buy a new card if one was lost (experience over many years shows this is a very rare occurrence).
- e. A special rate for JK2020 use of boxes will be £2 per box per day.

6 Appointment of Officers and Co-ordinators for 2019/20:

- a. Chairman/Secretary: rotating around the clubs – NATO for the coming year to be decided at NATO AGM in early October (*Subsequently Kay Clark was elected at the NATO AGM on 8th October*).
- b. Treasurer – There will be a transition from Peter Firth to Duncan Archer during this year.
- c. Fixtures Secretary – Alasdair Wilson-Craw
- d. Coaching Co-ordinator – Continuing without a dedicated coaching coordinator.
- e. NEJS Co-ordinator – Nigel Wright to continue for now but hoping to hand over to Francis Shillitoe and Kim Sanderson after JK2020.
- f. Technical Co-ordinator – Paul Taylor to continue.

7 Discussions

- a. Future Major Events
 - JK2020 Appointments of main officials have been made and lots of work done already. Some team leaders still to be appointed, but things are under control. One issue for the region to decide is what level of profit to aim for when setting the budget. The expected deal with British Orienteering (BO) is for them to underwrite the finances for the event and to take 2/3 of the profit. One third of the profit would come to NEOA. BO are likely to want their share of the profit to be £18,000 (so NEOA share would be £9,000). **Agreed** that profit to NEOA should be shared pro rata to senior membership.
 - JIRCS 2021 To be run by CLOK in conjunction with October Odyssey on 25th/26th September.
 - Northern Champs 2022 To be run by NATO.
 - British Champs in 2024 Nothing yet decided but should not be forgotten!
- b. Regional Leagues As mentioned in item 3a, events would not be selected for regional leagues for the coming year.
- c. SI Equipment There is no need for more SI equipment at this stage.

- a. The committee **agreed** for Duncan Archer as the new treasurer to open new Bank accounts for each of NEOA and NEJS, which can offer online banking and support dual authorisations of such according to the respective constitutions and transferring funds there from the existing bank accounts. The signatories on the accounts were **agreed** to be:
 - North East Orienteering Association:
 - treasurer – Duncan Archer
 - representative from NATO and acting NEOA chair and secretary – Kay Clark (agreed in the subsequent NATO AGM)
 - representative from CLOK – Peter Archer
 - representative from NN – Nigel Wright
 - North East Junior Squad:
 - treasurer – Duncan Archer
 - squad co-ordinator – Nigel Wright
 - chairperson – Kay Clark (agreed as acting NEOA chair in the subsequent NATO AGM)

The meeting **agreed** to the following mandate for opening these accounts: That the Bank is authorised to act on instructions provided they have been given by the required number of persons authorised to give such instructions as notified to the Bank either electronically or in writing (or authorised by such persons in accordance with the applicable authorisation requirement(s)). That the Treasurer or Secretary is authorised to supply the Bank, as and when necessary, with lists of all persons who are authorised to give instructions on behalf of NEOA / NEJS, and that the Bank may rely on such lists. That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand. That NEOA / NEJS accepts the account(s) and banking relationship with the Bank will be governed by and subject to the relevant Business Banking Terms and Conditions as amended from time to time, together with any terms and conditions in respect of specific products and services requested by NEOA / NEJS. That these resolutions be communicated to the Bank and remain in force until changed by a resolution passed by the Committee of NEOA / NEJS and a copy, certified by the Secretary, is received by the Bank.

- b. Peter Archer intends going to the Association and Club Conference organised by BO and taking place in Leeds on 16th November.
- c. As part of the job of treasurer, Peter Firth also deals with BO as membership secretary. He will pass the job on to Duncan Archer shortly, and at that time give him the associated e-mail list.
- d. Sam New (DUOC) asked whether there were arrangements for people to share lifts to events. Nothing formal operates but it was generally agreed to be a good idea for clubs to look at it.
- e. Peter Archer thanked Peter Firth for his extraordinary stint of thirty years as Association Treasurer and the many other things he had done during that period. He then gave him a book token from the clubs in appreciation of this work.

The meeting closed at 1549.

Peter Archer
Outgoing chair/secretary